Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
www.cityofhutchins.org

MINUTES  
HUTCHINS PLANNING AND ZONING COMMISSION  
September 21, 2023  
REGULAR MEETING – 6:00 P.M.

A meeting of the Planning and Zoning Commission of the City of Hutchins was conducted on September 21, 2023, at 6:00 p.m. at the Hutchins City Hall Hutchins, Texas 75141.

A. CALL TO ORDER.

Chairman Matthews called the meeting to order at 6:00 p.m.  
Commissioner Davis gave the invocation.  
The pledge of allegiance was performed.

Members Present:
Chairman Joseph Matthews  
Commissioner Marie Harris  
Commissioner Harry Gross  
Commissioner Don Pressler

Members Absent:
Commissioner Tod Davis

B. CITIZEN COMMENTS

No citizens’ comments were made.

C. PRESENTATIONS

No presentations were given.

D. CONSENT AGENDA

No items on the consent agenda.

E. PUBLIC HEARINGS
F. REGULAR AGENDA

1. Discuss and consider a request by Mario Salinas with MDB Architecture (representing the property owner Celeste Madrigal) for a preliminary plat of the Skyline Kings Circle Extension, Lots 1-3 Block B, Lots 1-6 Block C, 10.812 tracts of land located North of E. Wintergreen Rd, East of Bluffview Dr. commonly addressed as 1400 Skyline Dr.

Commissioner Gross made a motion to table this item to the October 19, 2023, Planning and Zoning Meeting. Commissioner Harris seconded the motion. Motion carried 4-0.

2. Discuss and consider a request by Drew Donosky of Claymore Engineering (representing the property owner Chris Storm with Sable Realty) for a preliminary plat of the Safe Stop Addition, Lot 1 Block A, 29.314 tract of land located North of Finn Rd. and East of South Interstate-Highway 45, commonly addressed as 725 E Wintergreen Rd.

Commissioner Harris motioned to approve the preliminary plat request by Drew Donosky. Commissioner Gross seconded the motion to approve. Motion carried 4-0.

3. Discuss and consider a request by Drew Donosky of Claymore Engineering (representing the property owner Chris Storm with Sable Realty) for a final plat of the Safe Stop Addition, Lot 1 Block A, 29.314 tract of land located North of Finn Rd. and East of South Interstate-Highway 45, commonly addressed as 725 E Wintergreen Rd.

Commissioner Gross motioned to approve the final plat request by Drew Donosky. Commissioner Harris seconded the motion to approve. Motion carried 4-0.

4. Approval of the August 17, 2023, Minutes

Commissioner Gross motioned to approve the August 17, 2023, minutes. Commissioner Pressler seconded the motion to approve. Motion carried 4-0.

5. Discuss and consider the election of a new Chairman, for a one-year term ending July 2024.

Commissioner Harris motioned to elect Joseph Matthews as the Chairman. Commissioner Pressler seconded the motion. Motion carried 4-0.

6. Discuss and consider the election of a new Vice Chairman, for a one-year term ending in July 2024.

Commissioner Matthews motioned to elect Marie Harris as the Vice Chairman. Commissioner Pressler seconded the motion. Motion carried 4-0.
7. Discuss and consider the election of a new Secretary, for a one-year term ending July 2024.

Commissioner Pressler motioned to elect Harry Gross as the Secretary. Commissioner Harris seconded the motion. Motion carried 4-0.

G. ITEMS OF COMMUNITY INTEREST

1. The items of community interest were read into the record.

H. ADJOURN

Commissioner Harris made a motion to adjourn. Commissioner Gross seconded the motion. Approved by a 4-0 roll call vote. The meeting was adjourned at 6:45 PM.

APPROVED:

[Signature]
Joseph Matthews
Chairman

[Signature]
Harry Gross
Secretary

[Signature]
Recording Secretary