



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

MINUTES

**CITY OF HUTCHINS
NOTICE OF CITY COUNCIL MEETING
Monday, June 5, 2023 – 6:30 PM
Hutchins City Hall – Council Chamber
321 N. Main St.
Hutchins, TX 75141**

A meeting of the Hutchins City Council was held on Monday, June 5, 2023, at 6:30 p.m. at Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, Texas, at which time the following items were discussed and considered:

REGULAR SESSION

A. CALL TO ORDER: Mayor Vasquez called the meeting to order at 6:30 p.m.

- 1. Roll Call:** Members present – Mayor Vasquez, Councilmember Elmore, Councilmember Campbell, Councilmember Odom, and Councilmember Didehbani.

Mayor Pro Tem Nichols was absent.

- 2. Invocation:** The invocation was presented by Reverend Gardner.
- 3. Pledge of Allegiance:** Councilmember Didehbani led the Pledge of Allegiance

B. CITIZEN COMMENTS

Sandra Moody, 110 Odell St., spoke in favor of daycare and against the parking lot at N. Wintergreen Road.

David Coleman, 111 Willow Grove Dr., spoke regarding the maintenance to the creek behind his home and addressed the council with his complaints regarding inconsistent enforcement for code violations.

C. CONSENT AGENDA

- 1. April and May Meeting Minutes**
Presented by: Cynthia Olguin, City Secretary

Councilmember Odom made the motion seconded by Councilmember Elmore to approve the consent agenda. All in favor, the motion carried 4-0.

D. PRESENTATIONS

- 1. March/April Financials**

Presented by: William Wooten, Finance Director

Finance Director William Wooten presented the March and April financials and answered questions.

2. Entryway sign locations.

Presented by: Robert McWayne, Interim Director of Public Works

Interim Director of Public Works McWayne presented options for the locations of the entryway signs. The council directed staff to proceed with the proposed locations.

E. PUBLIC HEARINGS

F. REGULAR AGENDA

- 1. Discuss and consider Resolution R2023-1106, RATIFYING APPROVAL OF ORDINANCE NO. 2016-0992-A, AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF HUTCHINS, TEXAS, BY GRANTING A SPECIFIC USE PERMIT (“SUP”) TO ALLOW FOR HEAVY LOAD VEHICLE STORAGE ON APPROXIMATELY TWENTY-THREE ACRES OF LAND ZONED LIGHT INDUSTRIAL (“LI”), LOCATED ON DOWDY FERRY ROAD (COMMONLY KNOWN AS LOT 1, BLOCK A, LANDER ADDITION, 1220 DOWDY FERRY ROAD), HUTCHINS, DALLAS COUNTY, TEXAS**

Presented by: Cynthia Olguin, City Secretary

Councilmember Odom made the motion seconded by Councilmember Elmore to table agenda item F.1. All in favor, the motion carried 4-0.

- 2. Discuss and consider Resolution R2023-1107 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUTCHINS AND SCHAUMBURG & POLK, INC. (“SPI”), FOR ENGINEERING SERVICES TO CONSTRUCT THE CLEVELAND STREET 18” WASTEWATER RELIEF LINE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Elmore made the motion seconded by Councilmember Didehbani to approve Resolution R2023-1107. All in favor, the motion carried 4-0.

- 3. Discuss and consider Resolution R2023-1108 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUTCHINS AND BARTLETT & WEST, INC., FOR THE DESIGN OF A NEW VENTURI FLOW METER VAULT; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Odom made the motion seconded by Councilmember Elmore to approve Resolution R023-1108. All in favor, the motion carried 4-0.

4. **Discuss and consider Resolution R2023-1109 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUTCHINS AND BARTLETT & WEST, INC., FOR THE DESIGN OF THE MEADOW BROOK DRIVE CURED IN PLACE PIPE LINING (“CIPP”); AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Elmore made the motion seconded by Councilmember Didehbani to approve Resolution R2023-1109 to include a warranty. All in favor, the motion carried 4-0.

5. **Discuss and consider Resolution R2023-1110 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUTCHINS AND BARTLETT & WEST, INC., TO ASSIST THE CITY IN AN UPDATE TO THE CITY’S APPROVED 2016 & 2018 ROADWAY IMPACT FEE STUDY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Odom made the motion seconded by Councilmember Elmore to approve Resolution R023-1110. All in favor, the motion carried 4-0.

6. **Discuss and consider Resolution R2023-1111 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HUTCHINS AND BARTLETT & WEST, INC., TO ASSIST THE CITY IN A DESIGN OF THE 2023 SIDEWALK PROGRAM THROUGHOUT THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Interim Public Works Director McWayne presented the item and stated that the project including design will start immediately, drawings will be available within six to eight weeks, and then go out for bids soon after.

Councilmember Didehbani made the motion seconded by Councilmember Elmore to approve Resolution R023-1111. All in favor, the motion carried 4-0.

7. **Discuss and consider Resolution R2023-1112 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING AN AGREEMENT OF COOPERATION FOR THE URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROGRAM WITH DALLAS COUNTY FOR A PERIOD OF THREE YEARS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Elmore made the motion seconded by Councilmember Didehbandi to approve Resolution R023-1112. All in favor, the motion carried 4-0.

8. **Discuss and consider Ordinance 2023-1167 OF THE CITY OF HUTCHINS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 13, TITLED "UTILITIES", BY AMENDING ARTICLE 13.07, TITLED "INDUSTRIAL WASTE DISPOSAL REGULATIONS" BY ADDING A NEW SECTIONS TITLED "13..07.0075 GREASE, OIL AND SAND INTERCEPTORS" AND "13.07.0076 GREASE TRAPS" PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND (\$2,000) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Robert McWayne, Interim Director of Public Works

Councilmember Odom made the motion seconded by Councilmember Elmore to approve Ordinance 2023-1167. All in favor, the motion carried 4-0.

G. ITEMS OF COMMUNITY INTEREST

City Secretary Olguin announced the items of community interest.

H. ADJOURNMENT

Councilmember Elmore made the motion seconded by Councilmember Campbell to adjourn the meeting at 7:24 p.m. All in favor, the motion carried 4-0.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON 7TH DAY OF AUGUST 2023.

APPROVED:


Mario Vasquez, Mayor

ATTEST:


Cynthia Olguin, City Secretary

