



## JOB OVERVIEW

<b>Job Title</b>	Firefighter/Paramedic
<b>Department</b>	Fire
<b>Location</b>	Fire Department
<b>Reports To</b>	Fire Lieutenant
<b>FLSA Category</b>	Non-Exempt
<b>EEOC Category</b>	Protective Service Workers
<b>Pay Group</b>	FD03
<b>Pay Range</b>	\$54,706.60 - \$69,809.48

## GENERAL JOB DESCRIPTION

Responds to emergencies and provides fire suppression services. Performs search and rescue in active emergency situations. Responds to medical calls and administers emergency medical care. Transports patients as needed. Performs rescue and extrication operations. Performs general firefighting and rescue duties as assigned. Inspects commercial businesses and premises for compliance with fire prevention laws and ordinances. Provides public education regarding fire and safety.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

Responds to fire alarms, emergency medical service calls and other emergency calls.

Performs fire suppression functions including rescue, deploying and operating hose, ventilating roofs, performing salvage work after fires, and other related tasks associated with fire suppression.

Administers first aid and emergency medical services to injured persons.

Inspects, cleans and maintains apparatus, equipment, quarters and grounds.

Conducts inspections of businesses and hydrants to ensure compliance with city ordinances pertaining to fire prevention codes.

Participates in and occasionally conducts fire training classes and drills.

Performs related duties, such as physical training each shift.

Perform all other duties as assigned.

## EDUCATION & EXPERIENCE

High School Diploma or GED

## LICENSES & CERTIFICATES

Possession of a valid driver's license

Firefighter Basic Fire Certification from the Texas Commission on Fire Protection

Paramedic Certification from the Texas Department of State Health Services

Failure to obtain appropriate certification will result in non-disciplinary termination.

## KNOWLEDGE, SKILLS & ABILITIES

### Knowledge of:

Principles, practices and procedures of modern fire suppression and fire prevention including hazardous materials, building construction features and electrical hazards.

Principles, practices and skills of emergency medical care, including Cardiopulmonary Resuscitation (CPR) and Automatic External Defibrillation (AED).

Emergency medical methods and procedures.

Departmental rules and regulations.

### Skill in:

The use and manipulation of tools and apparatus used in fighting fires.

The operation of firefighting apparatus and related equipment.

Communicating verbally and in writing.

### Ability to:

Engage in moderate to strenuous physical activity, which under emergency situations may require long working hours under emotional stress.

Exercise a high degree of self-discipline.

Participate in physical fitness programs and comply with departmental medical and fitness requirements.

Establish and maintain effective working relationships with the general public, co-workers, elected and appointed officials and members of diverse cultural and linguistic backgrounds, regardless of race, color, religion, gender, national origin, age, marital status, political affiliation, familial status, disability, sexual orientation, pregnancy, or gender identity and expression.

## ADA COMPLIANCE

- Physical Ability** Tasks involve the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching and crawling that may involve the lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (20-50 pounds); may occasionally involve heavier items (200 pounds or over).
- Sensory Requirements** Tasks require the ability to perceive and discriminate colors or shades or colors, sounds, depths, textures and odors. Tasks require visual perception and discrimination. Tasks require oral communications ability.
- Environmental Factors** Tasks are regularly performed with exposure to adverse environmental conditions such as odors, wetness, fumes, temperature and noise extremes, machinery, vibrations, electric currents, traffic hazards, toxic agents, violence, disease and pathogenic substances.

The City of Hutchins, Texas is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Hutchins, Texas will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with Human Resources.



**Employee Signature** \_\_\_\_\_

**Date** \_\_\_\_\_