



Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
[www.cityofhutchins.org](http://www.cityofhutchins.org)

## MINUTES

**CITY OF HUTCHINS  
NOTICE OF CITY COUNCIL MEETING  
Monday, May 1, 2023 – 6:30 PM  
Hutchins City Hall – Council Chamber  
321 N. Main St.  
Hutchins, TX 75141**

A meeting of the Hutchins City Council was held on Monday, May 1, 2023, at 6:30 p.m. at Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, Texas, at which time the following items were discussed and considered:

### **REGULAR SESSION**

- A. CALL TO ORDER:** Mayor Vasquez called the meeting to order at 6:30 p.m.
- 1. Roll Call:** Members present – Mayor Vasquez, Mayor Pro Tem Nichols, Councilmember Elmore, Councilmember Campbell, and Councilmember Odom.  
  
Absent: Councilmember Didehbani
  - 2. Invocation:** The invocation was presented by Mr. Virgil Jones.
  - 3. Pledge of Allegiance:** Councilmember Elmore led the Pledge of Allegiance
- B. CITIZEN COMMENTS**
- C. CONSENT AGENDA**
- D. PRESENTATIONS**
- 1. American National Bank - William Fannon and Michael Rideau  
Presented by: William Wooten, Finance Director**  
  
Finance Director William Wooten introduced Mr. Fannon and Mr. Rideau, representing American National Bank, and provided a summary of financial resources and programs offered to the Hutchins community including first-time home buyer's programs.
  - 2. Introduction of Police Officer Nathan JohnPierre  
Presented by: Steve Perry, Police Chief**  
  
Officer JohnPierre was not able to attend.

3. **National Police Week**  
**Presented by: Steve Perry, Police Chief**

Mayor Vasquez presented the Hutchins Police Department with a proclamation in honor of National Police Week.

4. **Smart Pavement Management System Update**  
**Presented by: Gregory McCaffery, Director of Public Works and Community Development**

Director of Public Works and Community Development Greg McCaffery presented information from Nexco Highway Solutions of America and their web-based pavement management system that will allow staff to plan, budget, and organize preventive maintenance work on streets.

## **E. PUBLIC HEARINGS**

## **F. REGULAR AGENDA**

1. **Consider all matters incident and related to the issuance and sale of “City of Hutchins, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2023”, including the adoption of an ordinance authorizing the issuance of such certificates. Ordinance 2023-1164, Combination Tax & Revenue Certificates of Obligation, Series 2023.**  
**Presented by: William Wooten, Finance Director**

Councilmember Odom made the motion seconded by Councilmember Elmore to approve Ordinance 2023-1164 for the issuance and sale of City of Hutchins, Texas Combination Tax and Revenue Certificates of Obligation Series 2023. All in favor, the motion carried 4-0. Councilmember Didehbani was absent.

2. **Discuss and consider Ordinance 2023-1165 OF THE CITY OF HUTCHINS, TEXAS, AMENDING ORDINANCE 2022-1149 APPROVING THE FISCAL YEAR 2022-2023 OPERATING BUDGET BY AUTHORIZING BUDGET AMENDMENTS; PROVIDING AMENDED APPROPRIATIONS FOR ALL OF THE FUNDS OF THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO MAKE ADJUSTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**  
**Presented by: William Wooten, Finance Director**

Councilmember Elmore made the motion seconded by Councilmember Campbell to approve Ordinance 2023-1165. All in favor, the motion carried 4-0.

3. **Discuss and consider Resolution R2023-1100 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE CITY’S SOUTHERN WASTEWATER COLLECTION SYSTEM PROJECT – FORCE MAIN CONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER**  
**Presented by: Gregory McCaffery, Director of Public Works and Community Development**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Odom to approve Resolution R2023-1100. All in favor, the motion carried 4-0.

4. **Discuss and consider Resolution R2023-1101 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE CITY'S SOUTHERN WASTEWATER COLLECTION SYSTEM PROJECT – SHORELINE INTERCEPTOR SANITARY SEWER CONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER.**

**Presented by: Gregory McCaffery, Director of Public Works and Community Development**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Elmore to approve Resolution R2023-1101. All in favor, the motion carried 4-0.

5. **Discuss and consider Resolution R2023-1102 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING CHANGE ORDER NO. 1 FOR THE CITY'S SOUTHERN WASTEWATER COLLECTION SYSTEM PROJECT – SHORELINE INTERCEPTOR CONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A CHANGE ORDER NO. 1 WITH THE CONTRACTOR.**

**Presented by: Gregory McCaffery, Director of Public Works and Community Development**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Campbell to approve Resolution R2023-1102. All in favor, the motion carried 4-0.

**G. ITEMS OF COMMUNITY INTEREST**

City Secretary Olguin announced the items of community interest.

**H. ADJOURNMENT**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Elmore to adjourn the meeting at 7:49 p.m. All in favor, the motion carried 4-0.

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON 5<sup>th</sup> DAY OF JUNE, 2023.**

APPROVED:

  
Mario Vasquez, Mayor

ATTEST:

  
Cynthia Olguin, City Secretary

