



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

MINUTES

**CITY OF HUTCHINS
NOTICE OF CITY COUNCIL MEETING
Monday, March 20, 2023 – 6:00 PM
Hutchins City Hall – Council Chamber
321 N. Main St.
Hutchins, TX 75141**

A Work Session and Regular Meeting of the Hutchins City Council was held on Monday, March 20, 2023, with Work Session beginning at 6:00 p.m. at Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, Texas, at which time the following items were discussed and considered:

WORK SESSION

The Work Session was opened at 6:00 p.m. Present were Mayor Vasquez, Mayor Pro Tem Nichols, Councilmember Elmore, Councilmember Didehbani, Councilmember Campbell, and Councilmember Odom.

A. Discuss Council Member Items Regarding Council Retreat Scheduled for May 2023.

Presented by: James Quin, City Administrator

City Administrator Quin opened the floor for discussion of topics to present at the upcoming city council retreat on Friday, May 19, 2023. The following items were considered for discussion at the retreat: fireworks display, parks and recreation grants, crack sealing machine, art on Palestine, Ayers property, Interurban Street overlay, road humps at Skyline, water/sewer CIP, Parks department staffing, parks facilities and rental agreements, and signage.

The Work Session was adjourned at 6:31 p.m.

REGULAR SESSION

A. CALL TO ORDER: Mayor Vasquez called the meeting to order at 6:32 p.m.

- 1. Roll Call:** Members present – Mayor Vasquez, Mayor Pro Tem Nichols, Councilmember Elmore, Councilmember Didehbani, Councilmember Campbell, and Councilmember Odom.
- 2. Invocation:** The invocation was presented by Councilmember Campbell
- 3. Pledge of Allegiance:** Councilmember Nichols led the Pledge of Allegiance

B. CITIZEN COMMENTS

Margaret Davis, 312 N. Denton, spoke regarding stray dogs, issues with animal control, and the need for speed humps at Kanady and Hickman.

David Coleman, 111 Willow Grove, announced he's working on bringing professional wrestling to Hutchins and another car show planned for September 10.

C. CONSENT AGENDA - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

D. PRESENTATIONS

1. Capital Projects Update
Presented by: Greg McCaffery, Director of Public Works and Community Development

Director of Public Works Greg McCaffery presented the Capital Projects Update and answered questions.

2. First Quarter Investment Reports

Finance Director William Wooten presented the First Quarter Investment Reports and answered questions.

E. PUBLIC HEARINGS - None

F. REGULAR AGENDA

1. Review and Consider Types of Entryway and Monument Signs.
Presented by: Katherine Lindsey, Assistant to the City Administrator

The council reviewed several examples of entryway signs and monument signs and discussed locations, two-sided, land lease requirements, and narrowed their choices from fifty to seven.

2. Discuss and consider Resolution R2023-1096 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE CITY'S 2022/23 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE SKYLINE DRIVE RECONSTRUCTION PROJECT; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER

Presented by: Greg McCaffery, Director of Public Works and Community Development

Finance Director William Wooten and Financial Advisor Jim Sabonis presented a plan of finance for this project followed by Director of Public Works Greg McCaffery presenting the bid tabulation results. Council discussed the specifications, asphalt versus concrete, costs, speed humps and bumps, illuminated signage, and drainage.

Mayor Pro Tem Nichols made the motion seconded by Councilmember Elmore to approve Resolution R2023-1096 awarding the bid to Estrada Concrete in an amount not to exceed \$1,721,780.00. All in favor, the motion carried 5-0.

3. **Discuss and consider Resolution R2023-1097 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING A LIST OF QUALIFIED ARCHITECTURAL, ENGINEERING, PLANNING, SURVEYING AND MATERIAL TESTING SERVICES AND SELECTED FIRMS FOR AS NEEDED DESIGN, STUDY & EVALUATION AND OVERSIGHT OF VARIOUS CITY PROJECTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by: Greg McCaffery, Director of Public Works and Community Development

The item was presented by the Director of Public Works Greg McCaffery who presented a list of firms for consideration.

Mayor Pro Tem Nichols made the motion seconded by Councilmember Odom to approve Resolution R2023-1097. All in favor, the motion carried 5-0

4. **Recommendation for Campbell Park improvements.**

Presented by: Greg McCaffery, Director of Public Works and Community Development

The council discussed renovations to the tennis court at Campbell Park to convert the existing court space to a covered pavilion with a concrete slab. The council reviewed several options including size, materials, and cost estimates, and stressed the need for something solid with steel beams and roof, electricity, and lighting. The discussion included the condition of the current structure. Staff will budget for a new slab and upgrades to the electrical.

2022/2023 budgeted funds are \$400,000 and would only cover the pavilion and concrete. Due to the cost, the item would need to go out for bids.

The council directed staff to move forward with pricing for the Catskill Mountain structure to include electricity and lighting.

G. EXECUTIVE SESSION

1. **The City Council will convene into Executive Session pursuant to the Texas Government Code, Section 551.072 – Deliberations Regarding Real Property. Deliberate the purchase, exchange, lease, or value of the real property generally located within the City of Hutchins, as deliberation in an open session would have a detrimental effect on the position of the governmental body in negotiations with a third person.**

The council moved into Executive Session at 8:39 p.m.

H. RECONVENE INTO REGULAR SESSION

1. **Take any action as a result of the Executive Session.**

Council reconvened into Regular Session at 8:50 p.m. Mayor Pro Tem Nichols made the motion seconded by Councilmember Campbell to authorize the city administrator to negotiate and purchase property on behalf of the city. All in favor, the motion carried 5-0.

I. ITEMS OF COMMUNITY INTEREST

City Secretary Olguin announced the items of community interest.

J. ADJOURNMENT

Councilmember Elmore made the motion seconded by Mayor Pro Tem Nichols to adjourn the meeting at 8:52 p.m. All in favor, the motion carried unanimously 5-0.

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON 6th DAY OF APRIL 2023.

APPROVED:


Mario Vasquez, Mayor

ATTEST:


Cynthia Olguin, City Secretary

