



Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
[www.cityofhutchins.org](http://www.cityofhutchins.org)

## MINUTES

**CITY OF HUTCHINS  
NOTICE OF CITY COUNCIL MEETING  
Monday, August 15, 2022 – 6:30 p.m.  
Hutchins City Hall - Council Chamber  
321 N. Main St.  
Hutchins, Texas 75141**

A Regular Meeting of the Hutchins City Council was held on Monday, August 15, 2022, at 6:30 p.m. at the Hutchins City Hall - Council Chamber located at 321 N. Main Street, Hutchins, Texas, at which time the following items were discussed and considered:

### **REGULAR SESSION**

- A. CALL TO ORDER:** Mayor Vasquez called the meeting to order at 6:30 p.m.
- 1. Roll Call:** Members present – Mayor Vasquez, Councilmember Elmore, Councilmember Campbell, and Councilmember Odom.  
Councilmember Odom joined the meeting remotely via Ring Central at 6:40 p.m.
  - 2. Invocation:** The invocation was presented Mayor Pro Tem Nichols
  - 3. Pledge of Allegiance:** Councilmember Campbell led the Pledge of Allegiance
- B. CITIZEN COMMENTS –**
- David Coleman, 116 Willow Grove, spoke regarding the need for street repairs.
- C. CONSENT AGENDA -**
- 1. Consideration of Resolution No. R2022-1047 OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HUTCHINS AND DALLAS COUNTY HEALTH AND HUMAN SERVICES FOR COORDINATED HEALTH SERVICES FOR THE FISCAL YEAR 2022- 2023 AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; PROVIDING FOR THE REPEAL OF ANY AND ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**
  - 2. Consideration of Resolution R2022-1048 OF THE CITY OF HUTCHINS, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HUTCHINS AND DALLAS COUNTY HEALTH AND HUMAN SERVICES FOR FOOD ESTABLISHMENT INSPECTIONS AND ENVIRONMENTAL HEALTH SERVICES FOR the FISCAL YEAR 2022-2023 AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; PROVIDING FOR THE REPEAL OF ANY AND ALL**

**RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY CLAUSE;  
AND PROVIDING FOR AN EFFECTIVE DATE.**

Councilmember Elmore made the motion seconded by Councilmember Campbell to approve the consent agenda as presented. All in favor, the motion carried 5-0.

**D. PRESENTATIONS**

**1. Linebarger collections update**

**Presented by: Linebarger, Attorneys at Law**

Daniel Bearden, assigned attorney, introduced the team. Karen Bishop, assigned client liaison, provided a summary of the process for property tax collections and total fees collected. Andy Taylor, assigned representative for court fines and fees, provided a summary of the process for court collections and the total fees collected.

**2. FY2022-2023 Proposed Budget**

**Presented by: William Wooten, Finance Director**

Finance Director William Wooten provided a detailed presentation of the proposed fiscal year 2022-2023 operating budget and explained the proposed tax rate. City Administrator Quin outlined the major capital projects approved by issuing bonds without raising the property tax rate.

**3. JJ Lemmon Traffic Study**

**Presented by: Robert McWayne, Interim Public Works Director**

Interim Public Works Director McWayne provided the update and detailed information that both studies showed a two-lane connection with a turn lane. Pointed out that there would be 4 entities involved in this project due to the overlap in jurisdictions between the City of Dallas, Dallas County, City of Hutchins, and Dallas Independent School district and there would be a right-of-way take. All parties would need to participate. The project includes curb and gutter and landscaping. Funding options could be covered under Dallas County's Call For projects.

**4. Discussion regarding electronic signs.**

**Presented by: Nick Cornelius, Assistant to the City Administrator**

Assistant to the City Administrator Nick Cornelius presented a recap of the previous discussion on electronic signs. Mr. Cornelius presented seven site locations for consideration, photos from other surrounding cities, the need for a timeline, and temporary rental options and costs. Staff will consider temporary signage options.

**5. Interlocal Agreement for Animal Shelter services between the City of Hutchins and the City of Ferris.**

**Presented by: Steve Perry, Police Chief**

Chief Perry presented a draft agreement that was reviewed and discussed with the City of Ferris. Chief Perry outlined the changes being made to the original

agreement with the City of Lancaster. Finalizing the terms of this agreement could be ready for consideration and approval by September 6. The current contract requires a 30-day notice of termination to the City of Lancaster. The council was in support of continued negotiations with the City of Ferris.

**E. PUBLIC HEARINGS - None**

**F. REGULAR AGENDA**

- 1. Consider ORDINANCE NO. 2022-1150 OF THE CITY OF HUTCHINS CALLING A BOND ELECTION TO BE HELD IN THE CITY OF HUTCHINS, TEXAS; MAKING PROVISION FOR THE CONDUCT OF A JOINT ELECTION; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION**

**Presented by: James Quin, City Administrator**

Mayor Pro Tem Nichols made the motion seconded by Councilmember Didehbani to approve Ordinance 2022-1150. All in favor, the motion carried 5-0.

- 2. Discuss and consider Resolution R2022-1049, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS PROPOSING TO SET A PROPERTY TAX RATE OF \$0.655901 PER \$100 OF TAXABLE VALUE FOR THE CITY'S FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; SCHEDULING PUBLIC HEARINGS ON THE PROPOSED TAX RATE; SCHEDULING A PUBLIC HEARING ON THE PROPOSED BUDGET OF THE CITY; PROVIDING AN EFFECTIVE DATE.**

**Presented by: William Wooten, Finance Director**

Councilmember Didehbani made the motion seconded by Councilmember Campbell to approve Resolution R2022-1049 proposing to set a property tax rate of \$0.655901 per \$100 of taxable value. The motion carried 4-1.

Voting In Favor: Mayor Pro Tem Nichols, Councilmember Campbell, Councilmember Elmore, and Councilmember Didehbani.

Voting Against: Councilmember Odom.

- 3. Discuss and consider Republic Services' sanitation rate increase as of October 1, 2022.**

**Presented by: James Quin, City Administrator**

Scott Hempel, District Manager with Republic Services, was available to ask questions. Mr. Quin stated the contract allows for an annual increase based on the CIP and the rate increase would be in effect as of October 1. Council asked for an update on the change in services. Mr. Hempel was asked to provide an update at the next council meeting and staff will provide an ordinance for consideration of the rate increase.

- 4. Discuss and consider Resolution R2022-1050 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE ADOPTION OF A**

**LOCAL VENDOR PREFERENCE POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Presented by: Nick Cornelius, Assistant to the City Administrator**

Councilmember Didehbani made the motion seconded by Councilmember Campbell to approve Resolution R2022-1050. The motion carried 4-1.

Voting In Favor: Mayor Pro Tem Nichols, Councilmember Campbell, Councilmember Elmore, and Councilmember Didehbani.

Voting Against: Councilmember Odom.

5. **Discuss and consider Resolution R2022-1051 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION TO NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) FOR THE SAFE ROUTES TO SCHOOL PROJECT FOR WILMER-HUTCHINS ELEMENTARY SCHOOL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Presented by: Robert McWayne, Interim Public Works Director**

Councilmember Elmore made the motion seconded by Councilmember Campbell to approve Resolution R2022-1051. All in favor, the motion carried 5-0.

6. **Discuss and consider bid for Skyline reconstruction project**

**Presented by: Robert McWayne, Interim Public Works Director**

Interim Public Works Director McWayne presented the item and stated that city staff advertised the project in the Focus Daily Newspaper for two consecutive Sundays and held a sealed bid opening on July 13<sup>th</sup>, 2022, at 2:00 pm. Estrada concrete was the only company to submit a bid and they came in at \$1,493,640.00 for asphalt and \$1,558,750.00 for concrete. Staff recommended rejecting the bids and to rebid the project.

Councilmember Campbell made the motion seconded by Councilmember Didehbani to reject the bid by Estrada concrete and rebid the project. All in favor, the motion carried 5-0.

7. **Discuss and consider the appointment of the Building and Standards Commission Chair for a one-year term 2022/2023.**

**Presented by: Cynthia Olguin, City Secretary**

City Secretary Olguin presented the names of the two Building and Standards Commissioners, Commissioner Felix Madrigal and Commissioner Guy Crawford, who expressed an interest in serving as Chair for a one-year term.

Councilmember Didehbani made to the motion seconded by Mayor Pro Tem Nichols to appoint Felix Madrigal as the Chair of the Building and Standards Commission for a one-year term. All in favor, the motion carried 5-0.

**G. ITEMS OF COMMUNITY INTEREST**

City Secretary Olguin announced the items of community interest.

**H. ADJOURNMENT**

Councilmember Elmore made the motion seconded by Mayor Pro Tem Nichols to adjourn the meeting at 8:47 p.m. All in favor, the motion carried 5-0.

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A  
REGULAR MEETING HELD ON 6th OF SEPTEMBER 2022.**

APPROVED:

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Mario Vasquez, Mayor

ATTEST:

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Cynthia Olguin, City Secretary