



Hutchins City Hall  
321 N. Main Street  
Hutchins, TX 75141  
[www.cityofhutchins.org](http://www.cityofhutchins.org)

## MINUTES

**CITY OF HUTCHINS  
NOTICE OF CITY COUNCIL MEETING  
Tuesday, July 5, 2022 – 5:30 p.m.  
Hutchins City Hall - Council Chamber  
321 N. Main St.  
Hutchins, Texas 75141**

A meeting of the Hutchins City Council was held on Tuesday, July 5, 2022, with Work Session beginning at 5:30 p.m. and Regular Session beginning at 6:30 p.m. at Hutchins City Hall – Council Chamber located at 321 N. Main St, Hutchins, Texas, at which time the following items were discussed and considered:

### **WORK SESSION - 5:30 p.m.**

#### **A. City Hall Discussion**

Mayor Pro Tem Nichols opened the Work Session at 5:32 p.m. Members in attendance included Mayor Pro Tem Nichols, Councilmember Odom, Mayor Pro Tem Elmore, Councilmember Didehbani. Mayor Vasquez arrived at 5:41 p.m. Councilmember Campbell was absent.

Robert Croysdale, GSR Andrade, provided a presentation that included potential location sites, city hall spaces, and exterior and interior options. City Attorney Joe Gorfida briefed the council on election issues including campaigning and the deadline for calling for a special election. Financial Advisor Jim Sabonis, Hilltop Securities, provided debt capacity structures, managing the tax rate and future debt capacity.

Mayor Vasquez closed the work session at 7:00 p.m.

### **REGULAR SESSION**

- A. CALL TO ORDER:** Mayor Pro Vasquez called the meeting to order at 7:01 p.m.
- 1. Roll Call:** Members present – Mayor Vasquez, Mayor Pro Tem Elmore, Councilmember Nichols, Councilmember Odom, and Councilmember Didehbani.  
**Absent:** Councilmember Campbell
  - 2. Invocation:** The invocation was presented by Mayor Pro Tem Nichols
  - 3. Pledge of Allegiance:** Mayor Vasquez led the Pledge of Allegiance
- B. CITIZEN COMMENTS – None**
- C. CONSENT AGENDA**
- 1. Consider approval of the city council meeting minutes for June 2022.**

Councilmember Odom made the motion seconded by Councilmember Elmore to

approve the consent agenda as presented. All in favor the motion carried 4-0.

**D. PRESENTATIONS**

**1. Introduction of Finance Director William Wooten**

City Administrator James Quin introduced Finance Director William Wooten.

**2. Council Retreat - CIP Update**

Interim Public Works Director Robert McWayne provided council with capital projects update as requested during the council retreat.

**3. Boards and Commissions applications for Appointments/Reappointments**

City Secretary Olguin provided the council with the list of boards and commissions with appointments in 2022, a list of candidates interested in reappointment, and new candidate applications. Annual appointments will be discussed and considered at the July 18, 2022, city council meeting.

**E. PUBLIC HEARINGS - None**

**F. REGULAR AGENDA**

**1. Discuss and consider Resolution R2022-1032 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF A TREASURY MANAGEMENT LOCKBOX AGREEMENT BY AND BETWEEN THE CITY OF HUTCHINS AND AMERICAN NATIONAL BANK FOR LOCKBOX SERVICES.**

Finance Director William Wooten presented the item and answered questions. Councilmember Odom made the motion seconded by Councilmember Elmore. All in favor, the motion carried 4-0.

**2. Discuss and consider Resolution R2022-1033, OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND GRANTING A NON-EXCLUSIVE, PUBLIC UTILITY EASEMENT AND RIGHT OF WAY TO ONCOR ELECTRIC DELIVERY COMPANY, LLC, FOR THE PURPOSE OF LOCATION, CONSTRUCTION, MAINTENANCE, OPERATION, REPAIR, REMOVAL, REPLACEMENT, RECONSTRUCTION, AND RELOCATION OF ELECTRIC UTILITIES.**

Interim Public Works Director Robert McWayne presented the item and answered questions.

**3. Discuss and consider Resolution R2022-1034 OF THE CITY OF HUTCHINS APPROVING AN ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH 1333 WINTERGREEN REAL ESTATE CORPORATION FOR INDUSTRIAL DEVELOPMENT ON PROPERTY LOCATED AT 1333 WINTERGREEN ROAD IN HUTCHINS AND PROVIDING AN EFFECTIVE DATE.**

EDC Director Guy Brown presented the item and was available for questions.

Representatives for the applicant were not present to answer questions. Councilmember Elmore made the motion seconded by Councilmember Odom to table the item until July 18, 2022, council meeting. All in favor, the motion carried 4-0.

**G. ITEMS OF COMMUNITY INTEREST**

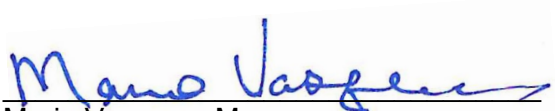
City Secretary Olguin announced the items of community interest.

**H. ADJOURNMENT**

Councilmember Elmore made the motion seconded by Councilmember Didehbani to adjourn the meeting at 7:57 pm. All in favor, the motion carried 5-0.

**PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON 1st OF AUGUST 2022.**

APPROVED:

  
Mario Vasquez, Mayor

ATTEST:

  
Cynthia Olguin, City Secretary

