



Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

Mayor Mario Vasquez
Mayor Pro Tem Freddie Chism
Councilmember Brenda Campbell
Councilmember Raymond Elmore
Councilmember Steve Nichols
Councilmember Demarcus Odom

MINUTES

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CITY OF HUTCHINS REGULAR CITY COUNCIL MEETING MONDAY, MARCH 15, 2021 at 5:30 p.m.

The City Council of the City of Hutchins met on Monday, March 15, 2021 beginning with a Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. at the Hutchins Community Center located at 500 W. Hickman St., Hutchins, Texas at which time the following items were discussed and considered:

WORK SESSION

A. Discuss and provide direction to City Staff in reference to the City's FY 2020-2021 Sidewalk Improvement Plan.

Mayor Vasquez opened the Work Session at 5:34 p.m. with the following Councilmembers in attendance: Mayor Pro Tem Chism, Councilmember Campbell, Councilmember Odom, Councilmember Elmore, Councilmember Nichols.

Councilmembers and staff discussed sidewalks, additional lighting, and funding for all the projects for the current budget, future budget and funding options. Council discussed several options, right of way access or purchases for sidewalk access.

Recommended sidewalk projects included the following: sidewalk from Meadowbrook to Shell, sidewalk from Sunrise addition to cemetery, and sidewalks from Main street from trailer park to City Hall; sidewalks from Shell station to homes on Main St.

City Administrator Lewis asked for clarification if staff should focus on new sidewalks or repairs to existing sidewalks. Public Works Director asked for council feedback on the proposed Cost Sharing Program.

Council directed staff to provide pricing options for sidewalks from Palestine to Qual Run mobile home community and a pedestrian bridge at Main Street.

Mayor Vasquez adjourned the Work Session at 6:30 p.m.

REGULAR SESSION

A. CALL TO ORDER: Mayor Vasquez called the meeting to order at 6:31 p.m.

1. **Roll Call:** Councilmembers in attendance: Mayor Pro Tem Chism, Councilmember Campbell, Councilmember Elmore, Councilmember Odom, Councilmember Nichols.
2. **Invocation:** Councilmember Campbell gave the invocation.
3. **Pledge of Allegiance:** Mayor Vasquez led the Pledge of Allegiance

B. CITIZEN COMMENTS:

Joe McSpadden with Texas Automation Products, 300 Nichols Dr., spoke regarding road conditions on Nichols Drive and asked what city plans to correct and make repairs.

C. PRESENTATIONS:

1. **Introduction of new Public Works Employee: Elizabeth Klatt**
Presented by: Charles Brewer, Public Works Director

Public Works Director Brewer announced that Ms. Klatt was unable to attend.

2. **Introduction of Police Officer Ethan Vestal**
Presented by: Steve Perry, Police Chief
Chief Perry introduced Officer Ethan Vestal

3. **Public Safety Building Update**
Presented by: Charles Brewer, Public Works Director

Public Works Director Brewer presented the most recent public safety building updates.

4. **February Financial Report**
Presented by: Patricia Salazar, Finance Director

Finance Director Salazar presented the February Financial Report.

D. CONSENT AGENDA: None

E. PUBLIC HEARINGS: None

F. REGULAR AGENDA

1. **Discuss and consider Resolution Discuss and consider Resolution R2021-0915 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A TASK AUTHORIZATION AGREEMENT WITH FREESE AND NICHOLS, INC. IN ASSOCIATION WITH THE CITY OF HUTCHINS' MEADOWBROOK DRIVE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$145,558.00; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2020-2021 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE**
Presented by: Charles Brewer, Public Works Director

Public Works Director Brewer stated the Task Agreement is only for the reconstruction of the street pavement and to replace the existing waterline on Meadowbrook Dr. Mr. Brewer also pointed out that the dredging was much needed but cannot be done without authorization from the Army Corp. of Engineers.

Mr. Alan Hendrix, P.E., Freese & Nichols, provided his professional assessment of the project and explained the city's option for applying for the US Army Corp of Engineers Nationwide Permit B for bank stabilization and repairs to the channel under that permit. The permit allows for up to 500 linear feet, but this project may exceed that. Mr. Hendrix recommended the best use of funds would be to identify more advance study of the erosion points and a letter of recommendation to the Army Corp. of Engineers of the city's proposed plan.

Council discussed funding, funding options, the project scope and scenarios. Public Works Director Brewer pointed out that the city, like most of cities, has neglected to address drainage for several years due to limited funding and channel work has not been undertaken.

Councilmember Nichols made the motion seconded by Councilmember Campbell to approve Resolution R202-0915, Task Authorization #2. All in favor, the motion carried 5-0.

**2. Discuss an Updated COVID-19 Executive Order for the City of Hutchins.
Presented by: Trudy Lewis, City Administrator**

City Administrator Lewis provided a summary of the Declaration of Local Disaster issue by Mayor Vasquez on March 13, 2020 due to COVID-19. On March 2, 2021 Governor Abbott issued Executive Order GA-34 that all businesses could open to 100% capacity and end the statewide mask mandate. Ms. Lewis informed council members that Executive Orders of the Mayor are not voted on by the council, but signed an issued by the Mayor.

The city attorney drafted an updated Executive Order for COVID-19 protocols to remain in place for City of Hutchins facilities. Councilmembers were in support of COVID-19 protocols to remain in place.

**3. Discuss and consider Resolution R2021-0916 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, DESIGNATING A PRIMARY BANK DEPOSITORY AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AND EXECUTE A BANK DEPOSITORY SERVICES CONTRACT AND ASSOCIATED BANK SERVICES AGREEMENTS AS NECESSARY TO IMPLEMENT SAID CONTRACT PURSUANT TO THE REQUEST FOR APPLICATION DATED FEBRUARY 3, 2021 FOR PRIMARY BANK DEPOSITORY SERVICES; AND PROVIDING AN EFFECTIVE DATE.
Presented by: Patricia Salazar, Finance Director**

Councilmember Campbell made the motion seconded by Mayor Pro Tem Chism to approve Resolution R2021-0916. All in favor, the motion carried 5-0.

4. Discuss and consider Resolution R2021-0917 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE CHANGE ORDER NO. 7 IN ORDER FOR THE CONTRACT TIME WITH NOVEL BUILDERS TO BE EXTENDED TWENTY-FIVE CALENDAR DAYS DUE TO RAINING AND ICY WEATHER AND MUDDY SITE CONDITIONS

DURING THE MONTHS OF DECEMBER 2020, JANUARY 2021 AND FEBRUARY 2021 IN ASSOCIATION WITH THE CITY'S PUBLIC SAFETY BUILDING CONSTRUCTION PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by: Charles Brewer, Public Works Director

Councilmember Elmore made the motion seconded by Councilmember Nichols to approve Resolution R2021-0917. All in favor, the motion carried 5-0.

G. EXECUTIVE SESSION

- 1. In accordance with Texas Government Code, Section 551.087, to discuss or deliberate regarding commercial or financial information that the city has received from a business that the city seeks to have locate, stay or expand in or near the territory of the City of Hutchins and with which the city is conducting Economic Development negotiations; and to deliberate the offer of a financial or other incentive to the business prospect: Greenhouse/Plant Nursery**

Mayor Vasquez moved into Executive Session at 8:09 p.m.

H. RECONVENE INTO REGULAR SESSION and take any action necessary, as a result, of Executive Session.

Mayor Vasquez reconvened into Regular Session at 8:41 p.m. Councilmember Nichols made the motion seconded by Councilmember Campbell to authorize an impact fee waiver in the amount of \$12,582.50, 50% in impact fees, to Grant Price with Stone Depot of Texas. All in favor, the motion carried 5-0.

I. ITEMS OF COMMUNITY INTEREST

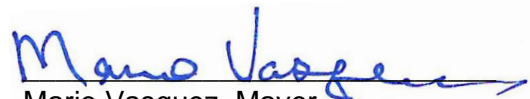
City Secretary Olguin read the items of Community Interest.

J. ADJOURNMENT


Councilmember Elmore made the motion seconded by Councilmember Odom to adjourn the meeting at 8:43p.m. All in favor, the motion carried 5-0

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON APRIL 5, 2021.

APPROVED:


Mario Vasquez, Mayor

ATTEST:


Cynthia Olguin, City Secretary

