



Mayor Mario Vasquez
Mayor Pro Tem Raymond Elmore
Councilmember Freddie Chism
Councilmember Gerald Hollis
Councilmember Steve Nichols
Councilmember Demarcus Odom

Hutchins City Hall
321 N. Main Street
Hutchins, TX 75141
www.cityofhutchins.org

MINUTES

HUTCHINS CITY COUNCIL OCTOBER 5, 2020 REGULAR MEETING – 6:30 P.M. VIA TELEPHONE AND VIDEO CONFERENCE

The City Council of the City of Hutchins met by telephone and video conference on October 5, 2020 at 6:30 p.m. at which time the following items were discussed and considered:

REGULAR SESSION

- A. CALL TO ORDER:** Mayor Vasquez called the meeting to order at 6:30 p.m.
- 1. Roll Call:** Councilmembers in attendance via videoconference: Mayor Pro Tem Elmore, Councilmember Hollis, Councilmember Odom, Councilmember Chism, Councilmember Nichols.
 - 2. Invocation:** Councilmember Hollis gave the invocation.
- B. CITIZEN COMMENTS –**
- None
- C. PRESENTATIONS**
1. None
- D. CONSENT AGENDA -** *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*
- 1. Consider approving the following City Council Meeting Minutes:**
September 8, 2020 – Regular City Council Meeting
September 14, 2020 – Called City Council Meeting
September 21, 2020 – Regular City Council Meeting

2. Consider approving Resolution R2020-0878 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE A NEW GENERAC 400 Kw DIESEL GENERATOR WITH 600 AMP 3 POLE AUTOMATIC TRANSFER SWITCH FROM WAUKESHA-PEARCE INDUSTRIES, INC. AT THE QUOTED BID PRICE OF \$89,671.07 (UTILIZING BUY BOARD CONTRACT NO. 597-19); AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FISCAL YEAR 2020-2021 BUDGET/UTILITY CONSTRUCTION FUND 28; AND PROVIDING FOR AN EFFECTIVE DATE.

3. Consider approving Resolution R2020-0879 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH R & L ELECTRIC, INC. OF WEATHERFORD, TEXAS IN ASSOCIATION WITH THE CITY'S CHAPMAN ROAD PUMP STATION EMERGENCY GENERATOR AND AUTOMATIC TRANSFER SWITCH INSTALLATION PROJECT IN AN AMOUNT NOT TO EXCEED \$30,000; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2020-2021 BUDGET/UTILITY CONSTRUCTION FUND 28; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Consider approving Resolution R2020-0880 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH BIRKHOFF, HENDRICKS & CARTER, LLP IN ASSOCIATION WITH THE CITY OF HUTCHINS' ODELL STREET AND WATERLINE RECONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$42,470; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2020-2021 BUDGET/STREET CONSTRUCTION FUND 27 AND UTILITY CONSTRUCTION FUND 28; AND PROVIDING FOR AN EFFECTIVE DATE.

5. Consider approving Resolution R2020-0881 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS CANCELLING THE NOVEMBER 2, 2020 AND DECEMBER 21, 2020 REGULAR CITY COUNCIL MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Councilmember Nichols made the motion seconded by Councilmember Hollis to approve the items on the consent agenda as presented. All in favor, the motion carried 4 – 0.

For the record, Councilmember Chism was in attendance, but due to technical difficulties was not able to participate in the vote.

E. PUBLIC HEARINGS

None

F. REGULAR AGENDA

1. Discuss and consider an appointment and reappointment to the Building and Standards Commission.
Presented by Cynthia Olguin, City Secretary

Councilmember Hollis made the motion seconded by Councilmember Nichols to reappoint Ms. Janice Emerson to the Building and Standards Commission as a regular member for a two-year term ending in 2022. All in favor, the motion carried 4-0

Councilmember Nichols made the motion seconded by Councilmember Odom to appoint Brandon Shorter to the Building and Standards Commission as a regular member for a two-year term ending in 2022. All in favor, the motion carried 4-0

2. **Discuss and consider Resolution R2020-0882 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, DESIGNATING AN OFFICIAL NEWSPAPER OF THE CITY OF HUTCHINS, TEXAS, FOR FISCAL YEAR 2020-21; AND PROVIDING AN EFFECTIVE DATE.**

Presented by Cynthia Olguin, City Secretary

Councilmember Hollis made the motion seconded by Councilmember Odom to approve Resolution R2020-0882 designating Focus Daily News as the official newspaper for fiscal year 2020-2021 All in favor, the motion carried 4-0

3. **Discuss and consider Resolution R2020-0883 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS APPROVING AN AGREEMENT WITH AMERICAN NATIONAL BANK OF TEXAS TO OPEN A NEW BANK ACCOUNT NAMED "2020 TAX NOTES"; AND PROVIDING AN EFFECTIVE DATE.**

Presented by Patricia Salazar, Finance Director

Councilmember Nichols made the motion seconded by Mayor Pro Tem Elmore to approve Resolution R2020-0883. All in favor, the motion carried 4-0

4. **Discuss and consider Resolution R2020-0884 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS RATIFYING THE EXECUTION OF A CONGREGATE MEALS AGREEMENT WITH THE VISITING NURSE ASSOCIATION OF TEXAS FOR THE TIME PERIOD OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; APPROVING A PRICE PER MEAL INCREASE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by Wanda Randle, Senior Center Director

Councilmember Hollis made the motion seconded by Mayor Pro Tem Elmore to approve Resolution R2020-0884. All in favor, the motion carried 4-0

5. **Discuss and consider Resolution R2020-0885 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS RATIFYING THE EXECUTION OF A TITLE III FEDERAL SERVICE AGREEMENT WITH THE DALLAS AREA AGENCY ON AGING FOR THE TIME PERIOD OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by Wanda Randle, Senior Center Director

Councilmember Nichols made the motion seconded by Mayor Pro Tem Elmore to approve Resolution R2020-0885. All in favor, the motion carried 4-0

6. **Discuss and consider Resolution R2020-0886 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A REIMBURSEMENT AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES WITH UNION PACIFIC RAILROAD COMPANY**

(UPRC) IN AN AMOUNT NOT TO EXCEED \$15,000 IN ORDER TO INITIATE THE PROCESS TO HAVE UPRC DESIGN AND CONSTRUCT SIDEWALKS WITHIN UPRC'S RIGHT-OF-WAY AT E. PALESTINE STREET; AUTHORIZING THE EXPENDITURE OF SAID FUNDS FROM THE FY 2020-2021 BUDGET/STREET CONSTRUCTION FUND 27; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Charles Brewer, Public Works Director

Council asked for clarification from staff. Public Works Director Brewer confirmed that the item presented was only for the cost of the design. A second proposal would be required for the actual cost to construction the sidewalks. Councilmembers expressed their disappointment with the railroad and thought they had a better working partnership with the railroad.

Councilmember Nichols made the motion seconded by Councilmember Hollis to table agenda item F.6. All in favor, the motion carried 4-0

- 7. Discuss and consider Resolution R2020-0887 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AN ADDENDUM TO TENDER AND RELEASE AGREEMENT BETWEEN CITY OF HUTCHINS, TEXAS AND PHILADELPHIA INDEMNITY INSURANCE COMPANY IN ASSOCIATION WITH THE CITY'S PUBLIC SAFETY BUILDING CONSTRUCTION PROJECT; AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

Presented by Charles Brewer, Public Works Director

Councilmember Nichols made the motion seconded by Mayor Pro Tem Elmore to approve Resolution R2020-0887. All in favor, the motion carried 4-0

G. ITEMS OF COMMUNITY INTEREST

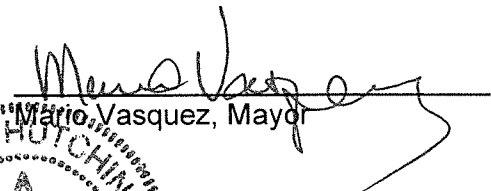
City Secretary Olguin announced the items of community interest and dates for Early Voting.

H. ADJOURNMENT

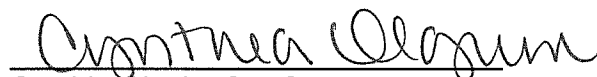
Councilmember Nichols made the motion seconded by Mayor Pro Tem Elmore to to adjourn the meeting at 7:17 p.m. All in favor, the motion carried 4-0

PASSED AND APPROVED BY THE HUTCHINS CITY COUNCIL AT A REGULAR MEETING HELD ON DECEMBER 7, 2020.

APPROVED:


Mario Vasquez, Mayor

ATTEST:


Cynthia Olguin, City Secretary

